

**Rescue Union School District  
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

Tuesday, November 15, 2016, 7:00 p.m. Open Session (Closed Session at 6:00 p.m.)  
**Rescue District Office Board Room**

**DISTRICT MISSION**

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

<b>ITEM</b>	<b>ITEM DESCRIPTION</b>
<b>CALL TO ORDER:</b>	Board president called the meeting to order.
<b>ROLL CALL:</b>	<ul style="list-style-type: none"> <li>✓Ellen Driscoll, President</li> <li>✓Nancy Brownell, Vice President</li> <li>✓Serena Posner, Clerk</li> <li>✓Suzanna George, Member</li> <li>✓Kim White, Member</li> <li>✓David Swart, Superintendent and Board Secretary</li> <li>✓Sid Albaugh, Assistant Superintendent of Business Services</li> <li>✓Dave Scroggins, Assistant Superintendent of Curriculum and Instruction</li> </ul>
<b>PUBLIC COMMENT:</b>	There were no public comments concerning items on the Closed Session Agenda.
<b>CLOSED SESSION: District Conference Room</b>	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Readmission: Student 15-16A  (Supplement)	The Board received information on the status of readmission after expulsion for Student 15-16A. Any action will be taken in open session. All appropriate precautions will be taken to preserve the confidentiality and legal rights to privacy of the student.
Conference With Real Property Negotiator	<p>Conference with Real Property Negotiator pursuant to Government Code Section 54956.8 regarding:</p> <ul style="list-style-type: none"> <li>- Properties: APN 115-040-06-100 / APN 115-040-08-100</li> <li>- Negotiating Parties: Donahue Schriber and the Rescue Union School District</li> <li>- Agency Negotiators: David Swart and Sid Albaugh</li> <li>- Under Negotiation: Terms and Conditions for Lease of Real Property</li> </ul>
<b>OPEN SESSION:</b>	Reconvened open session in the Board Room.
Welcome	The Board president provided an introduction to Board meeting proceedings.

Flag Salute	A Lakeview student led the flag salute.
1. Adoption of Agenda (Consideration for Action)	Trustee White moved to table items 7, 9 and 12 until the December meeting. Trustee George seconded the motion which passed 5-0.
2. Readmission: Student 15-16A  (Supplement)  (Consideration for Action) Superintendent	The Board considered the readmission after expulsion of Student 15-16A.  Trustee George moved and Trustee White seconded to deny the readmission application at this time. The motion passed 5-0.
<b>STUDENT SUCCESS / RECOGNITION:</b>	
Lakeview School	Lakeview School principal, Kathy Miracle provided a site update and presentation highlighting student successes.
<b>STAFF RECOGNITION:</b>	
3. Resolution #16-24 Retiring Board Member  (Supplement)  (Consideration for Action) Superintendent	The Board will consider adopting Resolution #16-24 to honor retiring Board Member, Ellen Driscoll for her years of service to the District.  Trustee Brownell read the resolution into the record. Trustee George moved and Trustee Posner seconded to adopt Resolution #16-24 Retiring Board Member. The motion passed 4-0 with 1 abstention. Ayes: Trustee White, George, Posner, Brownell Noes: None Abstention: Trustee Driscoll  A short reception followed this item to further recognize Trustee Driscoll for her distinguished service to the Rescue Union School District.
<b>REPORTS AND COMMUNICATION:</b>	
Report from Closed Session	Board president reported no any action taken in closed session.
4. Board Member Reports	This item is provided as an opportunity for trustees to give District related reports.
5. Superintendent's Report  (Supplement)	The Superintendent provided a brief update on enrollment stating that we are up an additional 8 students compared to last month.  The focus on success was for Ellen Driscoll as we recognized her for 14 years of dedication as a member of the Rescue Union School District Board of Trustees.
6. Department Update:  Curriculum & Instruction/Technology Facilities Support Services	The Board will receive updates on current activities within these departments.  <u>C&amp;I</u> Assistant Superintendent Dave Scroggins provided the following update: - Trimester 1 assessments being completed - Site council putting together SPSA

	<ul style="list-style-type: none"> <li>- Calendar committee held first meeting in October and discussed options for the 2017-18 and 2018-19 school calendars working on 2 year adoption cycle</li> <li>- LCAP informational meetings held for new and returning parent representatives with one additional meeting to begin work on the plan. CSEA and RUFT consultation meetings have been scheduled for January 11 and 12</li> <li>- Growth mindset sub-committee formed</li> <li>- Planning workshop regarding Differentiation for Gifted and High Achieving students</li> <li>- Website department pages have been updated</li> <li>- Continuing Catapult drills with site safety teams</li> </ul> <p><u>Facilities</u> Maintenance and Operation Coordinator Phil Jones provide an overview of work his department is completing throughout the district. The staff is busy trying to keep up with the rain by cleaning gutters and drains as well as doing roof repairs. Lawn and turf care have been the focus in order to get our fields in good shape for our students to use. The department is planning ahead for facilities projects with the passage of Prop 51. Several staff members will be retiring this year and work will begin to fill the positions.</p> <p><u>Support Services</u> Director Laura Hendrix reviewed trends in Special Education over the last 5 years (2011-2015) for the state, county and district. Although district enrollment is down special education services are up which is the trend throughout the state. Tracking data for English Learners and 3 years of individual CELDT scores to has been provided to principals. The data is being shared with teachers in order to specifically address the needs of students who aren't making desired progress. In December the Tile III Accountability Leadership Conference will take place and a principal, assistant principal, EL teacher and general education teacher as well as Director Hendrix will be in attendance.</p>
<b>PUBLIC COMMENTS:</b>	There were no public comments.
<b>BUSINESS AND FACILITIES ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
<p>7. Business Services Budget Update (Supplement)  (Information Only) Assistant Superintendent of Business Services</p>	<p>The Board will receive an update of the current status of the District budget and any new information that could have a bearing on the budget for the 2016-2017 year.</p> <p><i>This item was deferred to the December Board meeting.</i></p>
<p>8. Resolution #16-25 Annual Developer Fee Report (Supplement)  (Consideration for Action) Assistant Superintendent of Business Services</p>	<p>The Board will consider adoption of Resolution #16-25 Regarding the public report of information regarding capital facilities fees for the 2015-2016 fiscal year pursuant to Government Code section 66001 [and 66006].</p> <p>Trustee George moved and Trustee White seconded to approve Resolution #16-25 Annual Developer Fee Report for the 2015-2016 fiscal year. The motion carried 5-0.</p>

<p>9. El Dorado Schools Financing Authority – Community Facilities District No. 1</p> <p>(Supplement)</p> <p>(Information Only)</p> <p>Assistant Superintendent of Business Services</p>	<p>The Board will receive an update on the El Dorado Schools Financing Authority – Community Facilities District No. 1.</p> <p><i>This item was deferred to the December Board meeting.</i></p>												
<p>10. Construction Services – Request for Proposals and Qualifications for Lease-Leaseback</p> <p>(Supplement)</p> <p>(Consideration for Action)</p> <p>Assistant Superintendent of Business Services</p>	<p>The Board will consider authorizing the District to seek proposals from qualified providers for Lease-Leaseback construction services for the construction of classroom buildings, sitework, and modernization projects at Marina Village Middle School, Lake Forest Elementary School, Rescue Elementary School and Green Valley Elementary School.</p> <p>Trustee George moved and Trustee Posner seconded to approve the proposal to seek qualified providers for construction management services. The motion passed 5-0.</p>												
<p><b>CURRICULUM &amp; INSTRUCTION</b></p>													
<p>11. Educator Effectiveness Funding Plan</p> <p>(Supplement)</p> <p>(Information Only)</p> <p>Assistant Superintendent of Curriculum and Instruction</p>	<p>The Board received information regarding the revised plan for the Educator Effectiveness Funding.</p>												
<p><b>GENERAL:</b></p>													
<p>12. Board Policy – Revision</p> <p>(Supplement)</p> <p>(First Reading and Possible Consideration for Action)</p> <p>Superintendent</p>	<p>Periodically, the Board reviews, revises and/or adopts Board Policy. The following policies are provided for first reading and possible consideration for action.</p> <table border="1" data-bbox="685 1327 1401 1520"> <tr> <td>BP/AR 0450</td> <td>Comprehensive Safety Plan</td> </tr> <tr> <td>BP/AR 1312.3</td> <td>Uniform Complaint Procedures</td> </tr> <tr> <td>BP 2121</td> <td>Superintendent’s Contract</td> </tr> <tr> <td>BP/AR 3553</td> <td>Free and Reduced Price Meals</td> </tr> <tr> <td>BP 3555</td> <td>Nutrition Compliance Program</td> </tr> <tr> <td>BB 9321</td> <td>Closed Session Purposes and Agendas</td> </tr> </table> <p><i>This item was deferred to the December Board meeting.</i></p>	BP/AR 0450	Comprehensive Safety Plan	BP/AR 1312.3	Uniform Complaint Procedures	BP 2121	Superintendent’s Contract	BP/AR 3553	Free and Reduced Price Meals	BP 3555	Nutrition Compliance Program	BB 9321	Closed Session Purposes and Agendas
BP/AR 0450	Comprehensive Safety Plan												
BP/AR 1312.3	Uniform Complaint Procedures												
BP 2121	Superintendent’s Contract												
BP/AR 3553	Free and Reduced Price Meals												
BP 3555	Nutrition Compliance Program												
BB 9321	Closed Session Purposes and Agendas												
<p>13. Annual Organizational Meeting – Select Date and Time</p> <p>(Supplement)</p> <p>(Consideration for Action)</p> <p>Superintendent</p>	<p>Education Code 35143 requires the governing board of each school district shall hold an annual organizational meeting in December. The Education Code provides that the Board at its regular meeting held immediately prior to December 5 shall select the day and time of the annual meeting. District administration recommends the annual organizational meeting take place at the regular Board meeting on December 13, 2016 at 7:00 p.m.</p> <p>Trustee Posner moved and Trustee White seconded to select the annual organizational meeting for December 13, 2016 at 7:00 p.m. The motion passed 5-0.</p>												

<p>14. CSBA Delegate Assembly Nomination (Supplement) (Consideration for Action) Superintendent</p>	<p>The Board will consider nomination of CSBA members for the delegate assembly opening in Region 6-C. Each Board may nominate as many individuals as it chooses. All nominees must serve on a CSBA member board. Each delegate serves a two-year term.</p> <p>Trustee White moved to nominate Suzanna George to continue as Delegate for Region 6-C. Trustee Brownell seconded the motion which passed 4-0 with 1 abstention.</p> <p>Ayes: Trustee White, Posner, Brownell and Driscoll Noes: None Abstentions: Trustee George</p>
<p><b>CONSENT AGENDA:</b>  (Consideration for Action)</p>	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items.</p> <p>Item 15 was pulled for separate vote Trustee George moved and Trustee Posner seconded to approve the balance of the consent agenda. The motion passed 5-0.</p>
<p>15. Board Meeting Minutes (Supplement)</p>	<p>Minutes of October 11, 2016 Regular Board Meeting.</p> <p>Trustee Posner moved and Trustee Brownell seconded to approve the minutes of the October 11, 2016 Regular Board Meeting. The motion passed 4-0 with one abstention.</p> <p>Ayes: Trustee White, Posner, Brownell and Driscoll Noes: None Abstentions: Trustee George</p>
<p>16. Board Study Session Minutes (Supplement)</p>	<p>Minutes of October 25, 2016 Board Study Session.</p>
<p>17. District Expenditure Warrants (Supplement)</p>	<p>Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 10/12/16 through 11/9/16.</p>
<p>18. Personnel (Supplement)</p>	<p>Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.</p>
<p>A. Classified:  Employment:    Retirement:</p>	<p>Nancy Jannisse, Instructional Assistant SDC, (.75 FTE), Jackson, effective 10/28/16 Kelly Rogers, Paraeducator, (.1433 FTE), Lakeview, effective 10/27/16</p> <p>Jeff Campos, Lead Custodian, (1.0 FTE) Lake Forest, effective 12/30/16 John Diaz, Lead Custodian, (1.0 FTE), Lakeview, effective 12/30/16 Nora Keller-Seeley, Accounts Payable Clerk, (1.0 FTE), District Office, effective 1/27/17</p>

19. Investment Portfolio Report (Supplement)	The Board will receive written Investment Portfolio Reports from the El Dorado County Treasurer-Tax Collector for the quarter ended Sept. 30, 2016. This report is for information only.
20. Job Description: Database Support Specialist (Supplement)	The Board will consider approval of the job description and salary schedule for Database Support Specialist.
21. LCAP Budget Development Calendar (Supplement)	The Board will receive the Local Control Accountability Plan Budget Development Calendar that provides a timeline and framework for building both the LCAP and Budget for Fiscal Year 2016-17.
22. Contract: Nonpublic School/Agency Master Contract (Supplement)	The following Master Contract is presented for specialized services for the 2016-2017 school year: Maxim Healthcare Services, Inc., dba Maxim Staffing Solutions
23. Overnight Field Trip and Contract: Jackson 4 <sup>th</sup> Grade (Supplement)	The following trip to Sierra Outdoor School has been approved by the Instructional Services and is submitted with the service contract for Board approval.  <u>Sierra Outdoor School</u> Jackson 4 <sup>th</sup> Grade      March 29 - 31, 2017
24. Donations (Supplement)	The Board and District appreciate and accept the following donations:  <u>Green Valley</u> <ul style="list-style-type: none"> <li>- Pumpkins donated to the school from Janette Ariti, Manager Safeway Store #2683</li> <li>- Dictionary donation to 3<sup>rd</sup> grade students from Mr. Long, Rotary Club of Cameron Park</li> <li>- \$134.62 donation from Mr. and Mrs. Anzini through the Wells Fargo Community Support Campaign and Educational Matching Gifts Program</li> </ul> <u>Rescue</u> <ul style="list-style-type: none"> <li>- \$476.00 donation from South Yuba Citizens League, used to cover the cost of transportation for a school sponsored trip</li> </ul>
<b>CLOSED SESSION:</b>	The Board may reconvene to closed session as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
<b>OPEN SESSION:</b>	Reconvene open session.
<b>REPORT FROM CLOSED SESSION:</b>	The Board president will report any action taken in closed session.
<b>ADJOURNMENT:</b>	Trustee White moved to adjourn the meeting at 9:19 p.m.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

**Rescue Union School District  
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
Wednesday, November 16, 2016 – 9:00 a.m.  
Rescue District Office Board Room**

**DISTRICT MISSION**

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

<b>ITEM</b>	<b>ITEM DESCRIPTION</b>
<b>CALL TO ORDER:</b>	Board vice president called the meeting to order.
<b>ROLL CALL:</b>	Nancy Brownell, Vice President Serena Posner, Clerk Suzanna George, Member Kim White, Member David Swart, Superintendent and Board Secretary Sid Albaugh, Assistant Superintendent of Business Services Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
<b>PUBLIC COMMENTS:</b>	There were no public comments
<b>CLOSED SESSION:</b>	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Conference/Training on District Negotiations	The Board and District Negotiation Teams will work together regarding direction and issues with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, Administrative Management, and Yard Duty Supervisors.
<b>OPEN SESSION:</b>	Convene Open Session in the Board Room.
<b>REPORT FROM CLOSED SESSION:</b>	Board vice president reported no action taken in closed session.
<b>ADJOURNMENT:</b>	The meeting adjourned at 12:10 p.m.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

7021

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y OBJT GOAL FUNC	ABA num LC1 LOC2 L3 SCH T9MPS	Account num	Liq Amt	Net Amount
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TOTAL PAYMENT AMOUNT							112.20 *	112.20
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104260/00 TAPANES, GEORGE

PV-170532	11/10/2016	STARBUCKS		01-9424-0-4300-1110-1000-024-9000-94-000	NN			31.90
PV-170532	11/10/2016	SAFEWAY		01-9424-0-4300-1110-1000-024-9000-94-000	NN			37.85
TOTAL PAYMENT AMOUNT							69.75 *	69.75

008769/00 TROXELL

175515	PO-170503	10/28/2016	925516	1	01-0816-0-4300-1110-1000-021-0072-99-000	NN F	28.06	28.06
TOTAL PAYMENT AMOUNT							28.06 *	28.06

100070/00 ULMER, ELIZABETH

PV-170537	11/10/2016	SKYLINE PARK-LODGING		01-9424-0-5200-1110-1000-024-9000-94-000	NN			60.00
PV-170537	11/10/2016	L-CARLS JR		01-9424-0-5200-1110-1000-024-9000-94-000	NN			6.58
PV-170537	11/10/2016	B-STARBUCKS		01-9424-0-5200-1110-1000-024-9000-94-000	NN			11.30
PV-170537	11/10/2016	OVER ALLOWANCE		01-9424-0-5200-1110-1000-024-9000-94-000	NN			-1.30
PV-170537	11/10/2016	B-STARBUCKS		01-9424-0-5200-1110-1000-024-9000-94-000	NN			4.80
TOTAL PAYMENT AMOUNT							81.38 *	81.38

101231/00 UPTON, MICHELLE

PV-170517	11/07/2016	FACE IN A BOOK		01-9421-0-4200-0000-2420-021-9066-91-000	NN			70.87
PV-170517	11/07/2016	AMAZON		01-9421-0-4200-0000-2420-021-9066-91-000	NN			17.28
PV-170517	11/07/2016	AMAZON		01-9421-0-4200-0000-2420-021-9066-91-000	NN			18.26
TOTAL PAYMENT AMOUNT							106.41 *	106.41

104649/00 VILLALOVOZ, SANDRA

PV-170528	11/10/2016	MILEAGE		01-6264-0-5200-0000-2420-099-0604-00-000	NN			34.56
PV-170528	11/10/2016	L-UPPERCRUST PIZZA		01-6264-0-5200-0000-2420-099-0604-00-000	NN			7.80
PV-170528	11/10/2016	PARKING		01-6264-0-5200-0000-2420-099-0604-00-000	NN			12.00
TOTAL PAYMENT AMOUNT							54.36 *	54.36

Pursuant to Rescue Union School District policy, the El Dorado County Department of Schools is hereby authorized and directed to issue individual payments to the Districts named herein.

*[Signature]* 11-16-16  
 District Designer Date

TOTAL BATCH PAYMENT	126,134.25 ***	0.00	126,134.25
TOTAL USE TAX AMOUNT	123.46		

TOTAL DISTRICT PAYMENT	126,134.25 ****	0.00	126,134.25
TOTAL USE TAX AMOUNT	123.46		

TOTAL FOR ALL DISTRICTS:	126,134.25 ****	0.00	126,134.25
TOTAL USE TAX AMOUNT	123.46		

Number of checks to be printed: 76, not counting voids due to stub overflows.



7022

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS				
101088/00	US SCHOOL SUPPLY INC							
175555	PO-170545	11/08/2016	272410A	1	01-9421-0-4300-1110-1000-021-0000-91-000	YN F	78.76	73.70
								TOTAL PAYMENT AMOUNT 73.70 *
								TOTAL USE TAX AMOUNT 5.53
104213/00	VALLEY POWER SYSTEM NORTH INC		270866436					
175081	PO-170008	11/11/2016	J90386	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN P	28.18	28.18
								TOTAL PAYMENT AMOUNT 28.18 *
104649/00	VILLALOVOZ, SANDRA							
	PV-170559	11/17/2016	MILEAGE		01-6264-0-5200-0000-2420-099-0604-00-000	NN		43.20
	PV-170559	11/17/2016	L-MIMIS CAFE		01-6264-0-5200-0000-2420-099-0604-00-000	NN		12.79
								TOTAL PAYMENT AMOUNT 55.99 *
								TOTAL BATCH PAYMENT 440,588.98 ***
							0.00	440,588.98
								TOTAL USE TAX AMOUNT 53.41
								TOTAL DISTRICT PAYMENT 440,588.98 ****
							0.00	440,588.98
								TOTAL USE TAX AMOUNT 53.41
								TOTAL FOR ALL DISTRICTS: 440,588.98 ****
							0.00	440,588.98
								TOTAL USE TAX AMOUNT 53.41

Number of checks to be printed: 62, not counting voids due to stub overflows.

Pursuant to Rescue Union School District policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants for the payees named herein.

  
 District Designer 11-23-16  
 Date



RESCUE UNION SCHOOL DISTRICT  
DESIGNATED SIGNATORY

FISCAL RESOLUTION #16-26

WHEREAS, to supersede all previous resolutions passed by the Rescue Union School District Board of Trustees in respect to banking accounts including Transportation and Food Services, and allows orders to be drawn on the funds of the district, and limits the authority of the authorized signatories to sign on behalf of the District, as follows:

David Swart, Superintendent

Michael "Sid" Albaugh, Assistant Superintendent of Business Services

WHEREAS, the Board of Trustees by majority vote has determined and designated the above representatives signatory authority on checks, drafts or other orders for payment of money, notes or other evidence of indebtedness in the name of the District.

THEREFORE BE IT RESOLVED THAT, the Board of Trustees hereby authorizes the signatory authority of the District officers.

ADOPTED by the Governing Board of the Rescue Union School District on this 13<sup>th</sup> day of December, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

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President of the Governing Board

ATTEST:

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Clerk of the Governing Board

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM:   Certificated Personnel**

**BACKGROUND:**

Periodically changes in certificated staffing occur due to hiring, resignations or request for leaves of absence. The Board must formally approve these requests.

**STATUS:**

The following certificated personnel changes are listed on the agenda.

<b>Name</b>	<b>Personnel Action</b>	<b>Position FTE</b>	<b>Position</b>	<b>School or Dept.</b>	<b>Effective Date</b>
Gretchen Belleci	Employment	1.0	Teacher	Rescue	12/14/16
Terry Libbon	Employment	1.0	Counselor	Green Valley/Rescue	11/28/16

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2016-17 budget.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the above personnel actions.

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Classified Personnel**

**BACKGROUND:**

Periodically changes in classified staffing occur due to hiring, resignations or requests for leaves of absence. The Board must formally approve these requests.

**STATUS:**

The following classified personnel changes are listed on the agenda:

<b>Name</b>	<b>Personnel Action</b>	<b>Position FTE</b>	<b>Position</b>	<b>School/Dept.</b>	<b>Effective Date</b>
Andrea Souza	Resignation	.1749	Paraeducator	Rescue	11/10/16

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2016-17 budget years.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the above personnel actions.

**ITEM#: 21**  
**DATE: December13, 2016**

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Educator Effectiveness Fund Budget Proposal 2015-2018**

**BACKGROUND:**

As a condition of receiving State Educator Effectiveness Funds, a school district is required to develop and adopt a plan delineating how the Educator Effectiveness funds will be spent. The revised plan was explained in a public meeting of the governing board on November 15, 2016. The plan is now brought forward to the board for adoption.

**STATUS:**

A three year budget plan has been developed to support beginning teachers and administrators, as well as educators in the Peer Assistance and Review program. This plan also supports the alignment of instruction to state standards and promotes quality and effectiveness through training, mentoring, and coaching of teachers, administrators and para-educators

**FISCAL IMPACT:**

N/A.

**BOARD GOAL:**

Board Focus Goal I – STUDENT NEEDS:

- B. Curriculum and Instruction: Provide a meaningful, innovative learning environment using Common Core, and other student content standards and researched-based, progressive, effective instructional methodology, instructional materials, staff development and technology that will ensure student success in career and college.

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to provide quality education for our students.

Board Focus Goal VI – CULTURE OF EXCELLENCE:

Create and promote practices that support, reward and incentivize employees to perform at exceptional levels for the benefit of our students.

**RECOMMENDATION:**

The revised Educator Effectiveness Funding budget is presented to the Board for consideration of approval.

**Educator Effectiveness Fund  
Budget Proposal 2015-2018  
(Initial Board Approval 12.8.15)  
(Last Public Comment for Revisions 5.10.16)  
(Revised 11.7.16)**

**Funding Description**

Educator Effectiveness Funds are intended to provide funding to county offices of education, school districts and charter schools to provide beginning teacher and administrator support and mentoring, professional development, coaching and support services for teachers identified as needing improvement or additional support, professional development for teachers and administrators aligned to the state standards, and to promote educator quality and effectiveness.

**Conditions of Funding**

As a condition of receiving Educator Effectiveness funds, a school district, county office of education, charter school, or state special school is required to:

1. Develop and adopt a plan delineating how the Educator Effectiveness funds will be spent. The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school, before its adoption in a subsequent public meeting.

2. On or before July 1, 2018, report detailed expenditure information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development.

**Rescue Union School District's Total Projected Allocation**  
**\$267,570 (+\$2)**

**RUSD's Estimated Allocation Minus Indirect Costs**  
**\$256,412 (-\$156)**

**Estimated Indirect Costs**  
**\$11,158**

<b>Educator Effectiveness Funding Targets</b>
<b>Target 1</b> - Beginning teacher and administrator support and mentoring
<b>Target 2</b> - Professional development, coaching, and support services for teachers who have been identified as needing improvement
<b>Target 3</b> - Professional development for teachers and administrators that is aligned to the state content standards.
<b>Target 4</b> - To promote educator quality and effectiveness, including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning.



<b>Year 1 Planned Expenditures</b>	<b>Target</b>	<b>Amount</b>
Remaining Balance of BTSA Support Provider Stipends (a portion is covered through EDCOE funding) (for 10 teachers)	1	\$3,300
PAR Support Teacher Stipends (projected for 2 teachers) UNUSED - No PAR Volunteers or Referrals	2	\$0
Afterschool Google Apps/Instructional Technology Workshops four, 90 minute sessions x 25 participants x extra duty hourly rate)	4	\$6,000
Effective Teaching and Learning Staff Development for Green Valley (GLAD Coaching)	4	\$3,000
Effective Teaching and Learning Staff Development for Rescue (GLAD Training)	4	\$3,000
Effective Teaching and Learning Staff Development for Jackson (ELA Professional Development through EDCOE tied to SPSA Goals)	4	\$3,000
Effective Teaching and Learning Staff Development for Lakeview (GLAD Training)	4	\$3,000
Effective Teaching and Learning Staff Development for Lake Forest (GLAD Training)	4	\$3,000
Effective Teaching and Learning Staff Development for Pleasant Grove (Professional Development through EDCOE tied to SPSA Goals)	4	\$3,000
Effective Teaching and Learning Staff Development for Marina Village (Google Educators' Summit, EDCOE Google Training)	4	\$3,000
Attendance at the California Science Teachers Conference (Registration for 1 Administrator and 4 Teachers + 4 Subs)	3	\$2,000
Attendance at the NGSS Take Plunge Training (1 administrator)	3	\$300
Socratic Seminar Training for Teachers (6 Teachers @ \$215 plus travel and lodging)	4	\$3,220
1 Additional Attendee for Step up to Writing Training \$150 (All others paid through LRE Grant)	3	\$150
Summertime Google Summit for 3 Gen Ed. Elementary Teachers (Registration and Lodging)	4	\$1,700

February Google Summit Registration for 3 Technology Teachers	4	\$840
Common Core ELA/ELD Framework Training (4 days subs for adoption Teams - 20 teachers)	3	\$9,600
Common Core ELA/ELD Pilot Training	3	\$6840
NGSS Training at San Joaquin Co Office Unit Development for middle schools (10 hours x up to 12 teachers)	3	\$4,000
Registration for up to 5 people at Sacramento Area Science Project for NGSS Workshop June 21-24	3	\$3000
Professional Development on Autism and best practices for managing student behaviors for Instructional Assistants	4	\$1,500
Professional Development for 2 Beginning Administrators	1	\$3000
Conference, Workshops, Training for teachers participating in induction (BTSA) - 10 teachers @ \$1000 each	1	\$10,000
Conferences, workshops, training on coaching or supporting teachers in the induction program - 7 teachers @ \$1000 each	1	\$7,000
Conference, Workshops, Training for teachers participating in PAR - 2 teachers @ \$1000 each UNUSED - No PAR Volunteers or Referrals	2	\$0
Conferences, workshops, training specific to supporting teachers for PAR Supporting Providers - 2 teachers @ \$1000 each UNUSED - No PAR Volunteers or Referrals	2	\$0
Staff Development and Sub Costs for Effective Coaching Workshops (PAR Support Providers, TECH TOSAs,)	4	\$3700
Substitutes to release teachers to observe peers and coaching teachers UNUSED - No PAR Volunteers or Referrals	4	\$0
PAR Panel Stipends	2	\$2,000
Subs for Step up to Writing	3	\$6000
6 (½-day) subs for teachers to identify essential standards for Middle School Course I, II, and III essential standards to develop Course IE, IIE, and IIIE.	3	\$500
Voxer Professional Development/Book Study "Unshakeable"	4	\$500
<b>Year 1 Projected Expenditures</b>		<b>\$96150</b>
<b>Year 1 Actual Expenditures</b>		<b>\$79,909</b>

<b>Year 2 Planned Expenditures</b>	<b>Target</b>	<b>Amount</b>
BTSA Support Provider Stipends (for 10 teachers)	1	\$29,005
PAR Support Teacher Stipends (projected for 2 teachers)	2	\$7,333
Afterschool Google Apps/Instructional Technology Workshops one, 60 minute session x 28 participants x extra duty hourly rate) + 3 hours prep for presenter at approx. \$40 per hour	4	\$1,240
Presenters for September 6th Inservice Day on Best instructional practices	4	\$2500
AVID Staff Development for Site Team	4	\$4,000
Attendance at the National Science Teachers Conference in Los Angeles (\$2500 for PG and \$2500 for MV)	3	\$5000
Attendance at the National Science Teachers workshop in Reno	3	\$600
Professional Development on instructional practices for Instructional Assistants/Library Media Coordinators, Nurses \$2500 CLA Conference, \$1500 for Children's Book Conference, \$500 for Nurses Conf.	4	\$4500
Conference, Workshops, Training for teachers participating in induction (BTSA) - 10 teachers @ \$1000 each	1	\$10,000
Conference, Workshops, Training for new administrators 2 Assistant Principals @ \$1000 each	1	\$2000
Effective Teaching and Learning Staff Development for Lake Forest	4	\$1425
Effective Teaching and Learning Staff Development for Lakeview	4	\$1425
Effective Teaching and Learning Staff Development for Green Valley	4	\$1425
Effective Teaching and Learning Staff Development for Jackson	4	\$1425
Effective Teaching and Learning Staff Development for Rescue	4	\$1425
Effective Teaching and Learning Staff Development for Pleasant Grove	4	\$1425
Effective Teaching and Learning Staff Development for Marina Village	4	\$1425
Conference, Workshops, Training for teachers participating in PAR - 2 teachers @ \$1000 each	2	\$2,000
Conferences, workshops, training on coaching or	2	\$2,000

supporting teachers for PAR Supporting Providers - 2 teachers @ \$1000 each		
PAR Panel Stipends	2	\$2,000
Training and Release Time for Math/ELA Coaching Opportunities	4	\$3,400
Benchmark Demonstration Lessons (PD)	4	\$7,000
Training/Travel/Lodging for Project Lead the Way Teachers (NGSS Aligned Instruction) for: <ul style="list-style-type: none"> <li>Automation and Robotics: 2 Teachers</li> <li>Introduction to Comp Sci: 2 Teachers</li> <li>Energy and the Environment: 1 Teacher</li> <li>New Design and Modeling: 1 Teacher</li> </ul>	3	\$19,100
Compensation for PLTW Readiness Training (Compensation for the online training was based on the average amount of required time per PLTW)	3	\$4800
Training for Cool School Teacher on FuelEducation standards aligned online curriculum	3	\$750
Evening Professional Development Event (Growth Mindset and Differentiated Instruction)	4	\$1557
NGSS Curriculum Study (AMplify)	3	\$500
<b>Year 2 Projected Expenditures</b>		<b>\$119,260</b>
<b>Year 2 Actual Expenditures</b>		
<b>NOTES: CUE TOSA camp, Google BER, EDCOE 7th grade science training, ACSA Leadership Summit all coming out of Title II</b>		

<b>Year 3 Planned Expenditures</b>	<b>Target</b>	<b>Amount</b>
BTSA Support Provider Stipends (for 10 teachers)	1	\$29,005
PAR Support Teacher Stipends (projected for 2 teachers)	2	\$7,333
Professional Development on instructional practices for Instructional Assistants	4	\$1060
Conference, Workshops, Training for teachers participating	1	\$10,000

in induction (BTSA) - 10 teachers @ \$1000 each		
Site Allocations for Target 3 and 4 (topics TBD)	1	\$2000
Conference, Workshops, Training for teachers participating in PAR - 2 teachers @ \$1000 each	2	\$2,000
Conferences, workshops, training on coaching or supporting teachers for PAR Supporting Providers - 2 teachers @ \$1000 each	2	\$2,000
PAR Panel Stipends	2	\$2,000
Conferences, Trainings, workshops for teachers on effective teaching practices.	4	\$1845
<b>Year 3 Projected Expenditures</b>	<b>YEAR 3 TOTAL</b>	<b>\$57243</b>
<b>Year 3 Actual Expenditures</b>		

RESCUE UNION SCHOOL DISTRICT

**AGENDA ITEM:** AB-181 DEPARTMENT OF REAL ESTATE SUBDIVISION  
"WHITE PAPER" RESPONSE AND  
STUDENT YIELD IMPACT ANALYSIS  
Cameron Glen Estates – Phase 5  
Advertising Name: Cameron Glen Estates – Phase 5 (18 Lots)

**BACKGROUND:**

Changes in the law promulgated by AB 181, as of October 1, 1989, all subdivisions in the State of California must include a statement regarding the availability of schools in their Department of Real Estate (DRE) "White Report". We have received a request for such a statement (see attached letter from consulting company). At their request, we have prepared a response.

It is required by law that the response provided must be approved by the Board of Education during a public meeting (consent item is appropriate). Because this approval is required by law, the DRE will require that a copy of the Board's approval action be submitted along with the response to each individual project.

**STATUS:**

The DRE "White Report" for the following development has been submitted to the district for review and action by the Board of Trustees (copy enclosed):

**Cameron Glen Estates – Phase 5**  
**Location: El Dorado County, California**

The Rescue Union School District has established a .413 student yield factor per single-family unit. Accordingly, staff estimates the District can expect there will be 7.43 students generated from this subdivision.

The Rescue Union School District's current capacity utilization reveals there is inadequate school housing in permanent facilities to house students from new developments at six of the District's seven schools. Sites with available capacity utilization may not be within the students' current school attendance boundaries.

**FISCAL IMPACT:**

None at this time.

**BOARD GOAL:**

Board Focus Goal V - FACILITY/HOUSING:

Build, improve and maintain school facilities to meet current and future educational needs while integrating the most effective and efficient use of resources.

**RECOMMENDATION:**

The Board of Trustees approve the response statement for the proposed development as outlined in this report.

**VIERRAMOORE, INC.**  
*Subdivision Consulting • Association Management*

November 9, 2016

David Swart - Superintendent  
Rescue Union School District  
2390 Bass Lake Rd.  
Rescue, CA 95672

RE: School Letter for Cameron Glen Estates – Phase 5  
El Dorado County  
18 Lots  
Cross streets: Green Valley Rd./Winterhaven Dr.

Dear Mr. Swart,

Our firm represents Cameron Glen, LLC the developer of this project, before the Bureau of Real Estate (BRE) in an effort to obtain a Final Subdivision Public Report authorizing sale of this property proposed for 18 dwellings. Section 11010 of the Business and Professions Code (as approved in October 1989, and as amended in July 1991) requires that the developer provide the BRE with a statement from the appropriate school district that indicates the location (street address) of each high school, junior high school and elementary school serving the subdivision.

We respectfully request that you prepare this letter, addressed to our firm, as we must submit the letter as part of an application package. **Enclosed is a vicinity map for your reference.**

Thank you for your assistance and prompt attention.

Sincerely,



James Scheiber

JS/jh  
3506/School Ltr  
Enclosure

---

2870 Gateway Oaks Drive, Ste. 100  
Sacramento, CA 95833-4306  
P. O. Box 348600 Zip 95834-8600  
(916) 925-9000  
(916) 567-6222 fax  
[infosac@vierramoore.com](mailto:infosac@vierramoore.com)

2151 Salvio Street, Suite 333  
Concord, CA 94520  
(925) 681-4000  
(925) 681-2490 fax  
[infocon@vierramoore.com](mailto:infocon@vierramoore.com)



## RESCUE UNION SCHOOL DISTRICT

*"Educating for the Future Together"*

2390 Bass Lake Road • Rescue, CA 95672

(530) 677-4461 • FAX (530) 677-0719

[www.rescueusd.org](http://www.rescueusd.org)

December 13, 2016

James Scheiber  
VierraMoore, Inc.  
PO Box 348600  
Sacramento, CA 95834-8600

Re: Name: Cameron Glen Estates – Phase 5  
Advertising Name: Cameron Glen Estates – Phase 5

Dear Mr. Scheiber:

The attached Statement of School Availability is being sent in response to your request for information regarding the status of school availability in the Rescue Union School District.

The Rescue Union School District has seven schools. The location, address and phone number for each site is shown on the enclosed map.

School attendance boundaries have been established by the district but are subject to change, and availability of neighborhood schools may be impacted by student enrollment. Potential purchasers should contact the school district directly at (530) 677-4461 for current information regarding the school they will attend at the time of purchase.

Rescue Union School District requests that you furnish the complete Statement of School Availability Report to all prospective purchasers of residences within the above-mentioned development.

Sincerely,

Michael "Sid" Albaugh  
Chief Business & Operations Official

Attachments

MA:cf 181ltr

David Swart, Superintendent

Board of Trustees

Nancy Brownell • Ellen Driscoll • Suzanna George • Serena Posner • Kim White



# RESCUE UNION ELEMENTARY SCHOOL DISTRICT

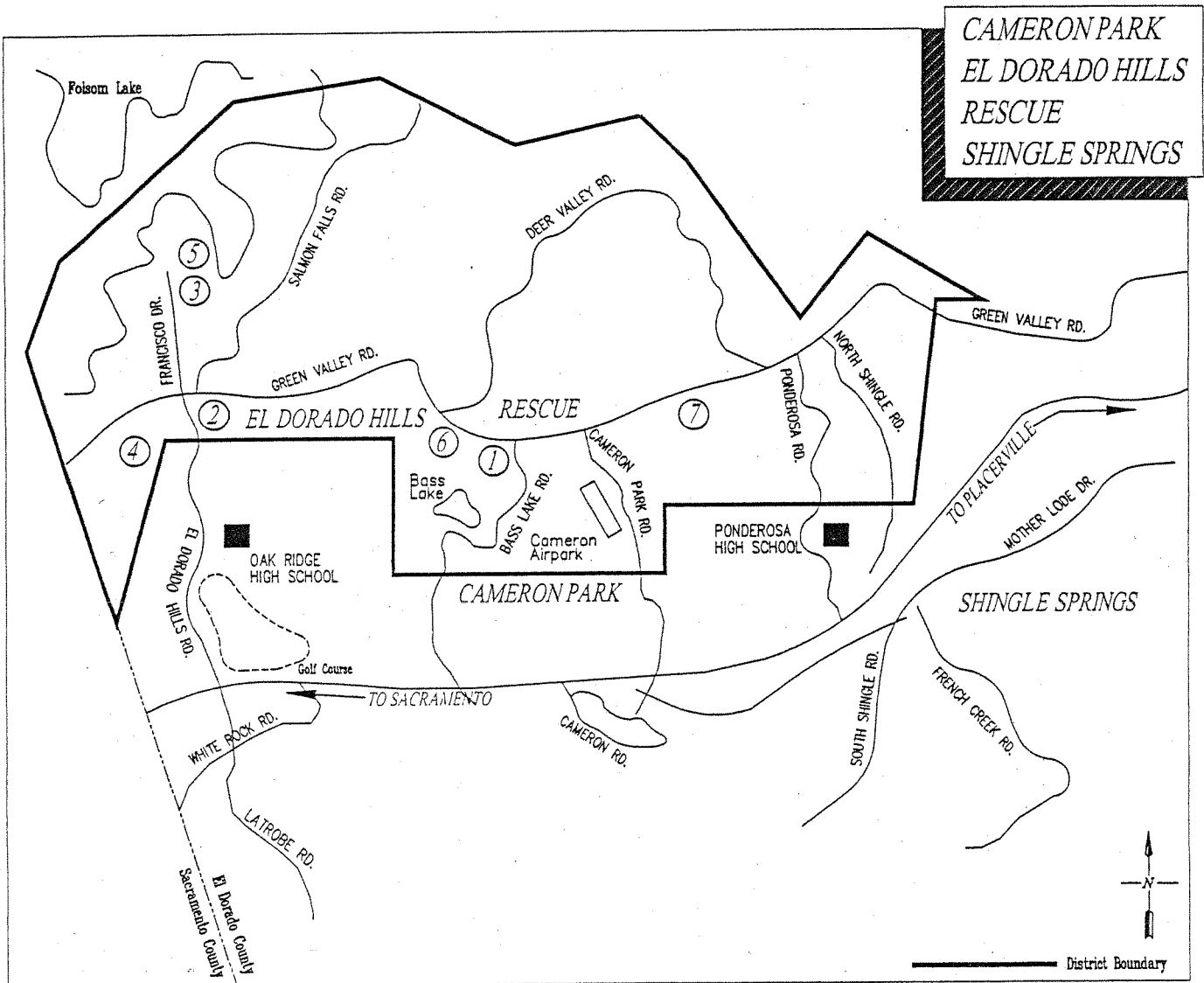
## Enrollment Projection

<u>Grade</u>	<u>Actual</u>										
	<u>14/15</u>	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>
K	412	415	435	397	462	489	526	566	587	646	672
1	327	333	353	371	348	392	421	461	484	498	523
2	376	348	344	349	370	338	378	406	433	472	497
3	395	396	368	366	371	389	373	416	445	469	500
4	357	394	396	370	376	387	408	392	429	465	493
5	440	361	395	393	365	382	389	428	410	458	513
6	446	440	361	397	395	373	381	395	423	398	453
7	454	440	431	356	390	394	377	381	400	419	412
8	466	469	449	442	363	417	437	428	442	452	492
<b>Totals</b>	<b>3,673</b>	<b>3,596</b>	<b>3,532</b>	<b>3,441</b>	<b>3,440</b>	<b>3,561</b>	<b>3,690</b>	<b>3,873</b>	<b>4,053</b>	<b>4,277</b>	<b>4,555</b>

## 2014/15 Pupil Capacity/Utilization of Schools

<u>Site</u>	<u>Grades</u>	<u>Pupil Capacity</u>		<u>2014/15 CBEDS Enrollment</u>	<u>Current Capacity Utilization</u>	
		<u>W/Ports</u>	<u>W/O Ports</u>		<u>W/Ports</u>	<u>W/O Ports</u>
Green Valley	TK-5	640	216	508	79.38%	235.19%
Jackson	TK-5	522	366	419	80.27%	114.48%
Lake Forest	TK-5	390	220	424	108.72%	192.73%
Lakeview	TK-5	582	582	551	94.67%	94.67%
Rescue	TK-5	574	296	405	70.56%	136.82%
Marina Village	6-8	794	352	787	99.12%	223.58%
Pleasant Grove	6-8	601	430	579	96.34%	134.65%
<b>Totals</b>		<b>4,103</b>	<b>2,462</b>	<b>3,673</b>	<b>89.52%</b>	<b>149.19%</b>

# MAP OF THE DISTRICT



① Green Valley Elementary (K-5)  
2390 Bass Lake Road  
Rescue, CA 95672  
(916) 933-3543

② Jackson Elementary (K-5)  
2561 Francisco Blvd.  
El Dorado Hills, CA 94762  
(916) 933-1828

③ Lake Forest Elementary (K-5)  
2240 Salisbury Drive  
El Dorado Hills, CA 95762  
(916) 933-0652

④ Lakeview Elementary (K-5)  
3371 Brittany Way  
El Dorado Hills, CA 95762  
(916) 941-2600

⑤ Marina Village Middle (6-8)  
1901 Francisco Drive  
Rescue, CA 95762  
(916) 933-3995

⑥ Pleasant Grove Middle (6-8)  
2540 Green Valley Road  
Rescue, CA 95762  
(530) 672-4400

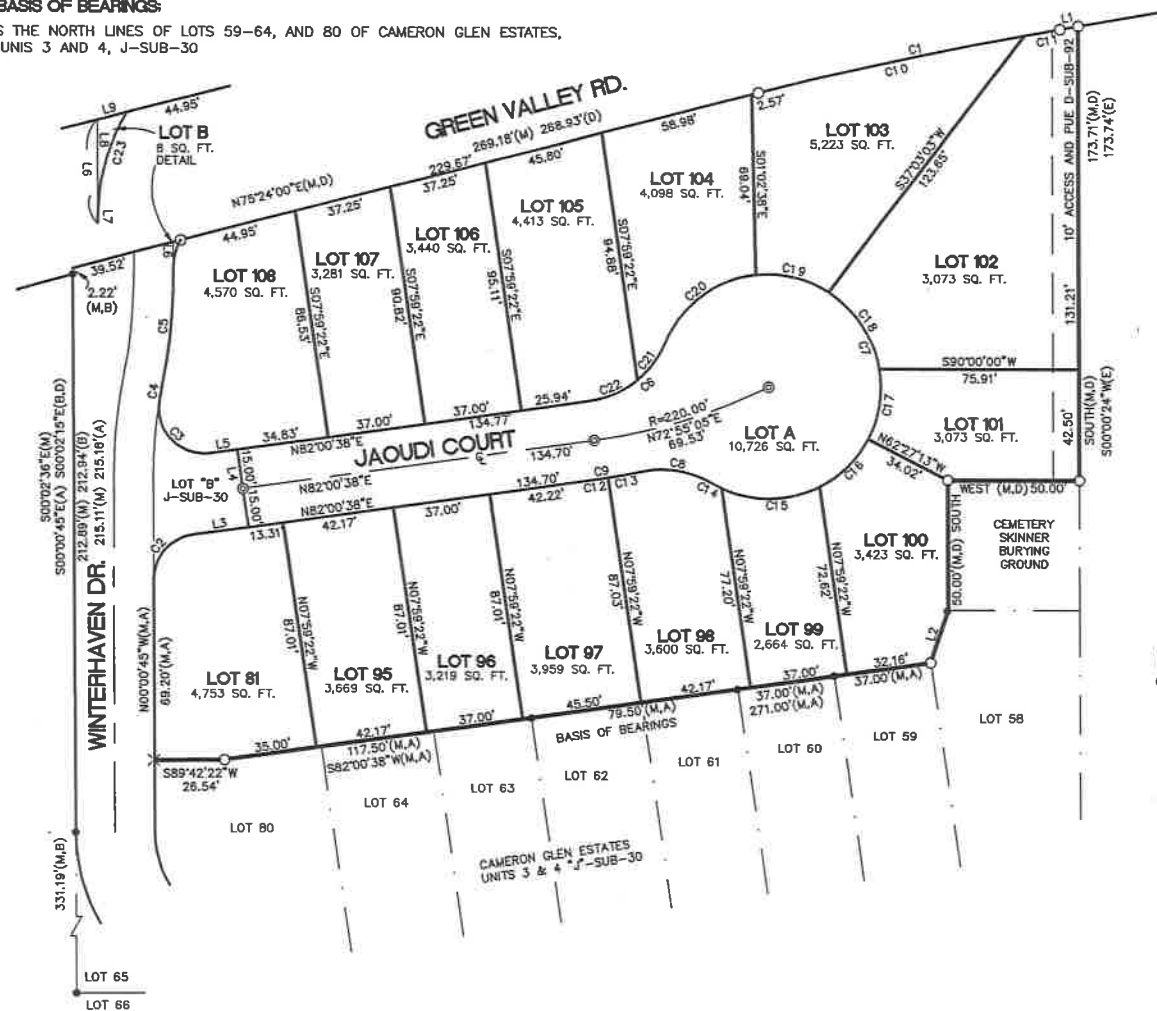
⑦ Rescue Elementary (K-5)  
3880 Green Valley Road  
Rescue, CA 95762  
(530) 677-2720

# CAMERON GLEN ESTATES PHASE 5

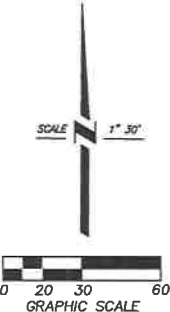
A PORTION OF LOT 276 OF CAMERON PARK NORTH UNIT NO. 7  
D-MAPS-92, AND LYING IN THE NORTHWEST 1/4 OF  
SECTION 28 T. 10 N., R. 9 E., M.D.M.  
COUNTY OF EL DORADO, STATE OF CALIFORNIA  
MAY 2016  
SHEET 2 OF 3

## BASIS OF BEARINGS:

IS THE NORTH LINES OF LOTS 59-64, AND 80 OF CAMERON GLEN ESTATES,  
UNITS 3 AND 4, J-SUB-30



CHOU, ET. AL  
PARCEL A  
29-PM-100



CURVE TABLE				
CURVE	RADIUS	CHORD (M)	DIST (M)	REF
C1	1450.00'	S77°43'00"W	117.23'	B
C2	17.33'	S40°59'57"W	22.74'	A
C3	17.33'	S44°24'21"E	27.89'	A
C4	185.00'	S10°19'19"W	7.38'	A
C5	215.00'	N05°43'36"E	43.00'	A
C6	37.50'	N52°38'11"E	38.83'	
C7	42.67'	N18°12'00"W	56.43'	
C8	37.50'	N80°46'40"W	27.10'	
C9	235.00'	N80°01'32"E	16.28'	
C10	1450.00'	S77°25'46"W	103.54'	
C11	1450.00'	S79°45'46"W	13.70'	
C12	235.00'	N81°36'40"E	3.28'	
C13	235.00'	N79°37'33"E	13.00'	
C14	42.67'	S82°18'47"E	4.05'	
C15	42.67'	N89°03'55"E	37.28'	
C16	42.67'	N45°21'14"E	28.10'	
C17	42.67'	N08°01'51"E	27.10'	
C18	42.67'	N33°23'08"W	34.58'	
C19	42.67'	N78°24'23"W	28.54'	
C20	42.67'	S53°24'03"W	42.86'	
C21	37.50'	N36°53'13"E	17.75'	
C22	37.50'	N68°17'40"E	20.32'	
C23	19.83'	S15°15'38"W	10.53'	

LINE TABLE	
LINE	BEARING
L1	7.05' N80°02'00"E
L2	21.17' N18°42'46"E
L3	21.23' N82°00'38"E
L4	30.00' N07°59'22"W
L5	10.00' N82°00'38"E
L6	9.89' N00°00'45"W
L7	0.45' N00°00'45"W
L8	9.43' N00°00'45"W
L9	2.87' S75°24'00"W

## LEGEND:

- (M) MEASURED. ALL DISTANCE MEASURED UNLESS NOTED OTHERWISE.
- FD. 1 1/2" CIP STAMPED LS 3185 (A,E,I)
- FD. 3/4" CIP STAMPED LS 3923 (E) OR AS NOTED HEREON (I).
- SET 3/4" REBAR WITH 2" ALUM. CAP STAMPED LS 6013
- CALCULATED POINT NOTHING FD. OR SET.
- FD. FOUND
- CIP CAPPED IRON PIPE
- P.U.E. PUBLIC UTILITY EASEMENT
- N-E NON-EXCLUSIVE
- I.O.D. IRREVOCABLE OFFER OF DEDICATION.
- PM PARCEL MAP
- ROS RECORD OF SURVEY
- ////// RESTRICTED ACCESS

## REFERENCES:

- (A) CAMERON GLEN ESTATES UNITS 3 & 4, J-SUB-30.
- (B) PARCEL MAP 50-3
- (D) CAMERON PARK NORTH UNIT NO. 7, D-SUB-92
- (E) PARCEL MAP 29-100

## NOTES:

- 1.) THE 30' DRIVEWAY EASEMENT OVER PARCEL A SHOWN HEREON SERVING PARCEL B HAS RESTRICTED ACCESS TO PARCEL A FROM PT. "A" SHOWN HEREON SOUTHERLY TO THE NORTHERN BOUNDARY OF PARCEL B.
- 2.) THE EASEMENTS SHOWN/LISTED HEREON ARE FROM PLACER TITLE CO. REPORT #201-42381 DATED APRIL 9TH, 2014, AS FOLLOWS:
  - A.) WATERLINE EASEMENT 1431-512 NOT SHOWN, EXACT LOCATION UNKNOWN.
  - B.) ELECTRICAL TRANSMISSION EASEMENT 1570-458 NOT SHOWN, EASEMENT SOUTH OF MAP.
  - C.) IRREVOCABLE OFFER OF DEDICATION 3259-503, EASEMENTS SHOWN ON PARCEL MAP 29-100.

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Job Description: Custodial Supervisor**

**BACKGROUND:**

The Board approves all job descriptions. The Superintendent is recommending the establishment of the position of Custodial Supervisor.

**STATUS:**

The Board will consider approval of the job description and salary for the position Custodial Supervisor.

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2016-2017 budget.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract, retain and support diverse staff of knowledgeable, skilled dedicated employees committed to providing and supporting quality education.

**RECOMMENDATION:**

Board approves the job description and salary.

# RESCUE UNION SCHOOL DISTRICT

**JOB TITLE:** Custodial Supervisor

**CLASSIFICATION:** Classified Management

**SUPERVISOR:** Assistant Superintendent Business Services and Coordinator of Maintenance and Operations

## **BASIC FUNCTION:**

Under the direction of the Assistant Superintendent Business Services and Coordinator of Maintenance and Operations; Direct custodial services in order to promote efficient practices that result in clean and attractive facilities. Plans, coordinates and directs the custodial activities of the District and does related work as required.

## **REPRESENTATIVE DUTIES**

### **ESSENTIAL DUTIES:**

- Assists in the preparation of preliminary budgets for the purpose of recommending new and replacement equipment purchase.
- Assists with inventory planning and control for the purpose of promoting efficient practices.
- Conducts meetings as needed for the purpose of disseminating information to custodians.
- Coordinates sanitary disposal services for the purpose of meeting the needs of the district.
- Develops work schedules and coordinates workloads for custodians for the purpose of promoting professional growth and ensuring adherence to district employment standards.
- Keeps records of operations in conformance with District and State policies for the purpose of developing and submitting reports as required.
- Maintains liaison with state and local agencies for the purpose of complying with rules and regulations regarding hazardous materials including conducting inventories and meeting posting requirements.
- Monitors and inspects custodial work for the purpose of ensuring adherence to established district cleaning standards.
- Monitors safe working practices and safety programs for the purpose of ensuring efficient practices and promoting proper working habits.
- Participates in the recruitment and selection of personnel for the purpose of making recommendations for hiring quality staff.
- Prepares accident and injury reports as needed for the purpose of following district procedures.
- Provides training and supervision for district custodial staff for the purpose of promoting efficient practices.
- Repairs custodial equipment as needed for the purpose of ensuring employees have the necessary equipment to complete job requirements.
- Reports safety hazards and repair needs to appropriate personnel for the purpose of ensuring safe facilities.
- Researches and tests new custodial methods, supplies and equipment for the purpose of improving custodial services.
- Works cooperatively with administration, other staff and custodial staff in evaluating site needs, developing custodial cleaning schedules and recommending equipment and supply needs for the purpose of providing efficient services.

### **OTHER DUTIES:**

- Performs and assist with other related duties as necessary or as assigned for the purpose of ensuring the efficient and effective functioning of the work unit and the District.

## **SKILLS, KNOWLEDGE AND ABILITIES:**

**SKILLS:** Skills are required to perform multiple, technical tasks with a need to periodically upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: analyze operating problems effectively and develop effective courses of action; supervise and train personnel; effectively coordinate complex schedules and assignments; detect safety, repair and/or replacement needs for facilities and grounds; test and inspect hazardous materials; use a personal computer for basic data entry/retrieval and correspondence.

**KNOWLEDGE:** Basic math, including calculations using fractions, percent and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and understand complex, multi-step written and oral instructions. Specific knowledge-based competencies required to satisfactorily perform the function of the job include: methods, equipment and materials used in custodial services and activities; principles and practices of supervision and training; modern cleaning methods used in cleaning and maintaining school facilities; proper methods of storing equipment, materials, and supplies including cleaning agents; safety practices and procedures; concepts of grammar and punctuation; local and state building and safety codes; characteristics of hazardous materials including identification, storage, applications and disposal; fire and safety codes including California Occupational Safety and Health Administration (OSHA).

**ABILITY:** Scheduling of a significant number of activities, meetings, and/or events; often gather, collate, and/or classify data; and consider a variety of factors when using equipment.

**EDUCATION AND EXPERIENCE:** Any combination of formal and informal training, education and experience that demonstrates an ability to perform the duties of this position. Incumbents in this position must have previous experience in the custodial field including familiarity with cleaning methods, materials and equipment used in custodial work. Incumbents must be able to provide leadership and training for the custodial staff. A typical qualifying entrance background is at least three years of increasingly responsible experience in custodial work, including one year in a responsible supervisory capacity, or three years of experience at RUSD performing the duties of a Lead Custodian.

## **LICENSES AND REQUIREMENTS:**

- Valid Class C California Driver's License
- Tuberculosis (TB) Test clearance
- Criminal Justice Fingerprint/Background Clearance.
- First Aid and CPR certification

## **WORKING CONDITIONS:**

**ENVIRONMENT:** Outdoor environment; exposure to dust, chemicals, variances in temperature, and equipment with moving parts. May be exposed to the extremes of outdoor environment and conditions. May be exposed to noises.

**PHYSICAL DEMANDS:** Strength and energy sufficient to maintain a rigorous work schedule involving driving and/or continuous, heavy physical exertion, occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing, stooping, kneeling, crouching, and/or crawling and bending at the waist, and reaching overhead, above the shoulders and horizontally to perform assigned duties, lifting heavy objects; hearing and speaking to exchange information; seeing to perform assigned duties; 10% sitting, 40% walking, and 50% standing for extended period of time; dexterity of hands and fingers to operate equipment,.

Board Approval Date:

**Rescue Union School District  
Classified Management Salary Schedule**

**2016 - 2017**

(Effect. 7-1-16 / includes 1.0% increase)

**Draft - 12.13.16**

Established Classification	Work Days	Step:												
		1	2	3	4	5	6	7	8	9	10	11-15	16-20	
<b>Assistant Superintendent-</b>  Business Services - Classified	<b>222</b>	106,285	108,943	111,666	114,390	117,249	120,109	123,112	126,115	129,267	132,420	139,041	145,993	
<b>Chief Business &amp; Operations Official</b>	<b>225</b>	101,712	104,255	106,862	109,468	112,205	114,941	117,815	120,689	123,706	126,723	133,059	139,712	
<b>Director of Human Resources Media/Technology Director</b>	<b>225</b>	101,014	103,540	106,129	108,716	111,434	114,152	117,006	119,860	122,856	125,853	132,145	138,753	
<b>Facilities Director</b>	<b>225</b>	84,244	86,350	88,509	90,668	92,934	95,201	97,581	99,961	102,460	104,959	110,207	115,718	
<b>Personnel Services Coordinator Transportation Director Information Technology Manager Food Services Director (2 Districts RUSD &amp; BUSD)</b>	<b>225</b>	68,391	70,101	71,853	73,607	75,446	77,286	79,218	81,150	83,180	85,209	89,469	93,942	
<b>Food Services Director</b>	<b>225</b>	63,408	64,994	66,618	68,243	69,949	71,655	73,446	75,238	77,119	79,000	82,949	87,097	
<b>Maintenance &amp; Operations Coordinator</b>	<b>225</b>	59,153	60,632	62,148	63,664	65,255	66,847	68,517	70,189	71,944	73,699	77,384	81,253	
<b>Custodial Supervisor</b>	<b>225</b>	55,170	56,549	57,963	59,412	60,897	62,420	63,980	65,580	67,219	68,900	72,345	75,962	

Board Approval: 5-10-16  
 Board Approval: 5-10-16  
 Board Approved: 06-23-15  
 Board Approved: 06-09-15  
 Board Approved: 04-14-15  
 Board Approved: 11-20-13  
 Board Approved: 1-10-12  
 Board Approved: 5-10-11  
 Board Approved: 7-22-10  
 Board Approved:  
 Board Approved: 8-7-07  
 Board Approved: 6-26-07  
 Board Approved: 6-12-07

(adt'11% increase, based on passage of Prop. 55 on Nov. 8,2016 election)  
 4.5% Increase, effective 07-01-15; 2 Year Agreement  
 Added Food Services Director - 2 Districts  
 Per STRS regulations, Director of Human Resources and Media/Technology Director moved to Classified Management Salary Schedule eff 07-01-14  
 4.5% increase, effective 07-01-14  
 5.25% increase, effective 7-1-13  
 Reduction in furlough days from 10 to 4 days for 11-12/ Asst. Supt. change in Total # Base Days/ Separate Cert. Admin & Class Mgmt salary schedules  
 Position - Director of Human Resources  
 5% Salary Reduction (2 yr.) -decrease in work days  
 Decrease in work # of days/salary schedule (- 5 days)/ {1 year agreement}  
 Main. & Oper. Coord - 11.95%  
 Additional 20% increase, effective 7-1-07 - Food Services Director (name chg from Food Services, Program Supervisor)  
 4.53% increase, effective 7-1-07

**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM:   Certificated – Increase Substitute Teacher Daily Rate**

**BACKGROUND:**

In an effort to compete for properly credentialed day to day substitutes, Rescue Union School District has determined that it is necessary to increase the substitute teacher daily rate of pay effective 1/3/17. During the 2016-2017 school year, Rescue Union School District has experienced difficulty in finding appropriately credentialed day to day substitute teachers. The Board must formally approve these requests.

**STATUS:**

The Rescue Union School District recommends that the substitute teacher daily rate increase as indicated below, effective 1/3/17.

<b>Certificated Position</b>	<b>Personnel Action</b>	<b>Current Rate</b>	<b>Proposed FTE</b>	<b>Effective Date</b>
Substitute Teacher (Full Day)	Increase Daily Rate	\$100.00	\$140.00	1/3/17
Substitute Teacher (3.5 hours or less)	Increase Daily Rate	\$55.00	\$70.00	1/3/17

**FISCAL IMPACT:**

Fiscal impact will be reflected in the 2016-17 budget year.

**BOARD GOAL:**

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to providing quality education for our students.

**RECOMMENDATION:**

The Superintendent recommends the Board approve the increase daily rate of day to day substitute teachers effective 1/3/17.



**RESCUE UNION SCHOOL DISTRICT**

**AGENDA ITEM: Nonpublic School/Agency Individual Services Agreements-  
Guiding Hands School**

**BACKGROUND:**

The district is required to contract with Guiding Hands School, Nonpublic School, to provide specialized educational services in accordance with IEPs for the 2016-2017 school year. The Individual Service Agreement specifies services and supports that are specific to the student's IEP. All services listed in the ISA are covered in the Master Contract.

**STATUS:**

The Rescue Union School District has 5 students whose special needs require a nonpublic school placement. The Board has previously approved 4 of the students; this item is for an additional student recently placed at Guiding Hands School. Based upon the identified needs of these students, educational services through Guiding Hands School is seen as the appropriate provider. The authorization of the Individual Services Agreement will provide for services from July 1, 2016 through June 30, 2017.

**FISCAL IMPACT:**

No additional impact to the current special education budget as these costs are included/ covered in the current 2016-2017 budget. The District will receive 60% reimbursement of the total amount.

**BOARD GOAL:**

Board Focus Goal I – STUDENT NEEDS:

- A. Student Safety and Well Being: Enhance and encourage social, emotional, ethical and civic learning by providing a safe, supportive, and diverse environment.
- B. Curriculum and Instruction: Provide a meaningful, innovative learning environment using Common Core, and other student content standards and researched-based, progressive, effective instructional methodology, instructional materials, staff development and technology that will ensure student success in career and college.

**RECOMMENDATION:**

District administration recommends board approval of Individual Services Agreements with Guiding Hands School as submitted.

**INDIVIDUAL SERVICES AGREEMENT FOR NONPUBLIC,  
NONSECTARIAN SCHOOL/AGENCY SERVICES**  
(Education Code Sections 56365 et seq.)

This agreement is effective on 11/14/2016 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2017, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency Rescue Union School District Nonpublic School/Agency Guiding Hands School  
 LEA Case Manager Laura Hendrix Phone Number 530-672-4830  
 Pupil Name [REDACTED] [REDACTED] [REDACTED] Sex: [REDACTED] Grade: [REDACTED]  
 (Last) (First) (Middle)  
 Address [REDACTED] City [REDACTED] State CA Zip 95762  
 DOB [REDACTED] Residential Setting:  Home  Foster  LCI # [REDACTED]  OTHER [REDACTED]  
 Parent/Guardian [REDACTED] Phone [REDACTED] [REDACTED]  
 (Residence) (Business)

**AGREEMENT TERMS:**

1. *Nonpublic School:* The average number of minutes in the instructional day will be: 300-330 during the regular school year  
300-330 during the extended school year
  2. *Nonpublic School:* The number of school days in the calendar of the school year are: 180 during the regular school year  
30 during the extended school year
  3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*
- A. **INCLUSIVE EDUCATION PROGRAM:** (Applies to nonpublic schools only): Daily Rate: \$148.09

Estimated Number of Days 137 x Daily Rate \$148.09 = **PROJECTED BASIC EDUCATION COSTS (A)** \$20,288.33

**B. RELATED SERVICES:**

SERVICE	Provider				# of Times per wk/mo/yr., Duration; per IEP;	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	NPA	OTHER Specify				
Transportation	X				137	\$22.56	137	\$3,090.72
Intensive Individual Services (340)								
Language/Speech Therapy (415) a. Individual b. Group								
Adapted Physical Ed. (425)								
Health and Nursing: Specialized Physical Health Care (435)								
Health and Nursing Services: Other (436)								
Assistive Technology Services (445)								
Occupational Therapy (450)								
Physical Therapy (460)								
Individual Counseling (510)	X				30 mins 1x per week RSY and ESY	\$62.50	29	\$1,812.50
Counseling and guidance (515).	X				30 mins 1x per week RSY and ESY	\$55.00	29	\$1,595.00

SERVICE	Provider				# of Times per wk/mo/yr., Duration; per IEP;	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	NPA	OTHER Specify				
Parent Counseling (520)								
Social Work Services (525)								
Psychological Services (530)								
Behavior Intervention Services (535)								
Specialized Services for Low Incidence Disabilities (610)								
Specialized Deaf and Hard of Hearing Services (710)								
Audiological Services (720)								
Specialized Vision Services (725)								
Other Transition Services (890)								
Attendance at IEP Meeting								

**ESTIMATED MAXIMUM RELATED SERVICES COST (C)** \$ \_\_\_\_\_

D. SPECIALIZED EQUIPMENT/SUPPLIES \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/RELATED SERVICES COSTS/ SPECIALIZED EQUIPMENT/SUPPLIES (A, C, & D) or (B, C, & D)** \$ \$26,786.55

4. Other Provisions/Attachments:  
3

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON \_\_\_\_\_

6. Progress Reporting Requirements: \_\_\_\_\_ Quarterly \_\_\_\_\_ Monthly \_\_\_\_\_ Other (Specify) \_\_\_\_\_

MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON \_\_\_\_\_


The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-DISTRICT-

Guiding Hands School, Inc.  
 (Name of Nonpublic School/Agency)

Rescue Union School District  
 (Name of School District)

  
 (Signature)

11/15/16  
 (Date)

  
 (Signature)

11/15/16  
 (Date)

Cindy Keller, Executive Director  
 (Name and Title)

Laura Hendrix, Director of Support Services  
 (Name of Superintendent or Authorized Designee)

**Rescue Union School District**

**AGENDA ITEM: Marina Village Overnight Field Trip**

**BACKGROUND:**

It is board policy to approve overnight field trips. The following field trip has been approved by Instructional Services and is submitted for Board approval.

**Disneyland Magic Music Days Workshop and Performance**

Marina Village Middle School

January 31, - February 3, 2017

**STATUS:**

The Disney Performing Arts Soundtrack Sessions put participants in a recording studio setting where Disney music professionals teach students important sight-reading and performance concepts, and what it's like to work in the music industry. Workshop Clinicians are composers, arrangers, conductors and studio musicians, each with Disney credit to their name. The studios are the real deal, so when students put on a pair of wireless headphones and listen to the click track, they truly learn what it's like to lay down tracks like the pros. Each 90-minute session includes playback of actual Disney film clips with the musical score provided by your ensemble.

**FISCAL IMPACT:**

N/A

**BOARD GOAL:**

Board Focus Goal I – STUDENT NEEDS:

B. Curriculum and Instruction: Provide a meaningful, innovative learning environment using Common Core, and other student content standards and research-based, progressive, effective instructional methodology, instructional materials, staff development and technology that will ensure student success in career and college

**RECOMMENDATION:**

District administration recommends the Board of Trustees approve the overnight field trip to Disneyland.

RESCUE UNION SCHOOL DISTRICT

FIELD TRIP REQUEST

All field trip requests shall be submitted at least 30 calendar days in advance unless special circumstances exist. (AR 6153)  
 All overnight and/or out of state field trips require Board approval. (BP 6153)

Contact Person: <u>Ben Cain</u>	Date of Request: <u>6-2-16</u>
School: <u>MUMS</u>	Date(s) of Trip: <u>1-31-17/2-3-17</u> <input checked="" type="checkbox"/> Check here if field trip is overnight

**PARTICIPANTS**

Teacher	Grade	# of Students	# of Staff	# Chaperones	Total
<u>Ben Cain</u>	<u>7/8</u>	<u>32</u>	<u>1</u>	<u>8</u>	<u>41</u>
Total Participants					<u>41</u>

**DESTINATION**  Check here if field trip is out of state

Destination: <u>Disneyland</u>	Contact Person: <u>Ben Cain</u>
Address: <u>Anaheim, CA</u>	Phone: <u>530-313-3317</u>

**MODE OF TRANSPORTATION**

Walking     Private Vehicle     Commercial Transportation     District Bus

If District bus, names of staff riding the bus: \_\_\_\_\_

ITINERARY			COST PER PERSON	
Arrival Time	Departure Time	Location		
<u>12:00 pm</u>	<u>4:05 pm</u>	<u>Departure from School</u>	Entrance Fee	<u>\$650.<sup>00</sup></u>
<u>1:15 pm</u>		Destination: <u>SME (Flying)</u>	Transportation	_____
<u>5:25 pm</u>		Other: <u>Anaheim</u>	Parking	_____
		Other: _____	Food	_____
			Other	_____
			Total	_____
<u>2/3/17</u>		<u>Arrival Back at School</u>	Source of funds:	_____

**PURPOSE & PREPARATION** (Describe field trip and how it relates to and supports concurrent unit of study. Describe activities involved in preparation for field trip.)

The Jazz Band will attend the "Magic Music Days." Students will perform in CA Adventure, spend time in clinics + record in

Teacher Signature: <u>[Signature]</u>	Date: <u>6-2-16</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Principal Signature: <u>[Signature]</u>	Date: <u>6-7-16</u>	
Superintendent Signature: _____	Date: _____	

Reason for Denial: \_\_\_\_\_

\* \* \* FOR TRANSPORTATION USE \* \* \*

Date Received:	Buses required: 1 2 3 4 5	Estimated Mileage Cost _____ miles @ \$ _____ = \$ _____
Route Coverage Required? YES NO		Estimated Driver Cost _____ hrs x \$30 = _____ + \$ _____ (meal) = \$ _____
TMS #	EM #	Total Estimated Cost \$ _____
Name of Commercial Carrier:	Estimated Charges: \$ _____	Teacher Confirmation <input type="checkbox"/>
		Commercial Carrier Confirmation <input type="checkbox"/>
Director of Transportation Signature: _____	Date: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Comments: _____		



## TransTraks - Trip Review

### Field Trip Information:

Trip Number:	250
Trip Status:	Proposed
Grade:	7/8
Trip Type:	Band
Leader:	Ben Cain
Purpose:	Jazz Band recording and soundtrack session
Students Count:	32
Adults Count:	5
Wheelchairs Count:	0
Preschool Count:	0
Buses Count:	1
Other Vehicles Count:	0

### Trip Customer Information:

School:	Marina Village Middle School
Agency:	Rescue Union School District
Department:	None
Address:	1901 Francisco Drive El Dorado Hills, CA 95762
Phone:	(916) 933-3993
Contact:	Denise Bonal - Secretary
Email:	dbonal@rescueusd.org
PO #:	
Account #:	01-9424-0-5720-1110-1000-024-0000-94-000

Account Desc.:

### Instructions:

Trip Instructions:

Customer Instructions:

### Field Trip Dates/Times:

Departure Date:	2017-01-31
Return Date:	2017-01-31
Arrive School:	
Leave School:	TBD
Event Time:	
Leave Dest.:	TBD
Return School:	TBD

### Estimates/Costs:

Estimated Cost:	Pending
Total Cost:	Pending

### Destination Information:

Destination:	Sacramento Airport (SMF)
Address:	6900 Airport Blvd Sacramento, CA 95837
Out of Area:	No
Food Stop:	No
Overnight:	No
Take-to-one-way:	No
Return-from-one-way:	No

# **Marina Advanced Jazz Band Disneyland Trip Information**

## **January 31-February 3**

Great news all of our 31 students for Jazz Band students are booked for Disney 2017. We have 10 Chaperones, Mr Cain, Equipment Driver and a Photographer for a total of 45 people traveling to Disney.

In order to book the reservations I need the following information emailed to me by September 30<sup>th</sup>.

Childs Full Name

Childs Cell phone #

Parents email

Parents contact #

Childs Shirt Size

Our non-refundable deposit of \$200 is due Sept 30<sup>th</sup>. Make checks payable to Marina Jazz Band Remember first person to pay gets to select their roommates.

Final Payment due January 13<sup>th</sup> (no late payments will be excepted)

January 31 - Leave for Disneyland (students and Chaperones will travel by bus to the SMF airport at 12:00pm, flight details will be released once flights are booked)

February 1-3 - Disneyland Trip (see the attached Disney Itinerary for information on performances and clinics)

Additional Information: RUSD School bus, Super Shuttle Services, Hotel Fairfield Anaheim, South West Airlines, Breakfasts are included with the hotel

**All questions regarding the details of the trip please contact Mr. Cain**



## Preliminary Event Itinerary

Marina Village Middle School Jazz Band

Your group was booked based on the following information:

Participants: 32

Directors: 2

Chaperones: 3

**Organization Mailing Address:**

Marina Village Middle School

Ben Cain

1901 Francisco Drive

El Dorado Hills CA 95762

If your Participant number should change by 10% or more, we ask that you please contact us immediately as a new audition may be required for performances and certain workshops. Please note that our workshops and performances have specific Participant minimum and maximum requirements and we reserve the right to cancel or postpone any events that do not meet these requirements.

In appreciation of your group's participation, Disney Performing Arts will have a plaque made for your group. Additionally, for all performing groups, a special recording will be made announcing your performance. Disney Performing Arts will not be able to accommodate changes to your plaque or recorded announcement received less than 30 days before your first event date. Please review the information below for accuracy:

### Marina Village Middle School Jazz Band

From **El Dorado Hills, CA**

Under the direction of **Ben Cain**

### Your group has been booked for the following Disney Performing Arts event(s):

#### Wednesday, February 01, 2017

A 30-minute performance at the Disney California Adventure® Park Hollywood Backlot Stage.

This event has been booked for 32 participants.

Event times are set approximately 3 weeks prior to your event date and will be released during the final confirmation phone call. Your event may be scheduled for any time during the day. Your group may be required to arrive directly Backstage on a vehicle, depending on your performance time. Please do not schedule arrivals, departures or other events on this day.

**All Disneyland®Resort event times, operating hours, and admission prices are subject to change.**

Please report any changes or inaccuracies to a Pre-Production Specialist at least 30 days prior to your arrival by calling (800) 854-8671, or emailing us at [dlr.performing.arts@disney.com](mailto:dlr.performing.arts@disney.com). Our office hours are 9:00 AM - 4:30 PM, Monday through Friday, PST.





## Preliminary Event Itinerary

Marina Village Middle School Jazz Band

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### Thursday, February 02, 2017

A 90-minute workshop Disney Performing Arts "Music 201" Workshop at the Disney Performing Arts Studio.

This event has been booked for 32 participants.

Event times are set approximately 3 weeks prior to your event date and will be released during the final confirmation phone call. Your event may be scheduled for any time during the day. Your group may be required to arrive directly Backstage on a vehicle, depending on your performance time. Please do not schedule arrivals, departures or other events on this day.

### Thursday, February 02, 2017

A 90-minute workshop Disney Performing Arts "Soundtrack Session" Jazz Band Workshop at the Disney Performing Arts Studio.

This event has been booked for 32 participants.

Event times are set approximately 3 weeks prior to your event date and will be released during the final confirmation phone call. Your event may be scheduled for any time during the day. Your group may be required to arrive directly Backstage on a vehicle, depending on your performance time. Please do not schedule arrivals, departures or other events on this day.

**All Disneyland® Resort event times, operating hours, and admission prices are subject to change.**

Please report any changes or inaccuracies to a Pre-Production Specialist at least 30 days prior to your arrival by calling (800) 854-8671, or emailing us at [dlr.performing.arts@disney.com](mailto:dlr.performing.arts@disney.com). Our office hours are 9:00 AM - 4:30 PM, Monday through Friday, PST.



**GREEN VALLEY ELEMENTARY SCHOOL**

**"Home of the Gators"**

**Michelle Winberg**

Principal

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AT GREEN VALLEY SCHOOL, OUR STUDENTS COME FIRST.  
WE REMAIN DEDICATED TO THE IDEA THAT WITHIN EACH CHILD LIES A TRUE PASSION FOR LEARNING AND AN ABILITY TO DEVELOP  
THE ACADEMIC AND SOCIAL COMPETENCES NEEDED FOR A HIGHLY SUCCESSFUL FUTURE.

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November 3, 2016

Mr. & Mrs. Daniel Anzini  
7022 Cinnamon Teal Way  
El Dorado Hills, CA 95762

Dear Natalie & Daniel:

On behalf of Green Valley School, I would like to thank you for your October 2016 donation of \$115.39. Green Valley greatly appreciates your donations and the Wells Fargo Matching Gifts Program.

Your continued support throughout the school year has truly benefited our students.

Sincerely,

Michelle Winberg,  
Principal



**GREEN VALLEY ELEMENTARY SCHOOL**

**"Home of the Gators"**

**Michelle Winberg**  
Principal

---

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THE ACADEMIC AND SOCIAL COMPETENCES NEEDED FOR A HIGHLY SUCCESSFUL FUTURE.

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November 3, 2016

Mr. Adam Reuben  
902 Indigo Court  
El Dorado Hills, CA 95762

Dear Adam:

On behalf of Green Valley School I would like to thank you for your October 2016 donation of \$144.00. Green Valley greatly appreciates your donation and the Corporate Giving Programs that AT&T participates in.

Your donation will be used to purchase classroom and student supplies. Our school truly appreciates your support.

Sincerely,

Michelle Winberg,  
Principal